

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, May 16, 2013 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*
Ken Piper, *Secretary*
Blaine Grimes, Molly MacAuslan, Judith McManamy, Lee Rutty and Julia Bassett
Schwerin, *Trustees*
Jay Scherma, *Library Director*

Absent:

Agenda:

- 1. Call to Order:** 6:40 PM
- 2. Approval of Meeting Minutes**
 - A motion was made to accept the minutes of the April 11, 2013 meeting. The motion was unanimously **approved**.
- 3. Director's Report for April 2013**
 - Programming numbers are well over last year's.
 - Patrons appreciative of the no fines policy as a whole. Staff adjusting to routine change.
- 4. Mission statement work with TML Staff**
 - Jay used TML BoT's initial work on resonances and pairings.
 - TML read through staff feedback and working mission statement draft.
- 5. 2013 Goals Update**
 - Programming Sub-Committee
 - Judy met with the programming director at Scarborough Public Library.
 - Molly would like interim report by September for the TML Planning Committee.
 - Other Sub-Committees
- 6. Displays and Exhibits Policy**
 - Will need to go over at next meeting.
- 7. Review of Branding Workshop Materials**
 - TML BoT should review Liz's branding slideshow at the next meeting.
- 8. TML Planning Committee Update**
 - Looking at facilities and services for the next 25 years.
 - Have had two meetings and are planning a third.
- 9. Foundation liaison report from Molly, Judy and Lee**
 - Two new members have joined the TMLF and show great promise.
- 10. Other business**
 - None
- 11. Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Thursday, June 6, 2013 at 6:30 PM in the Community Room of the TML.
- 12. Adjournment:** 8:17 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.

DRAFT